



Memorandum of Understanding (MoU)

BETWEEN

SOCIAL WELFARE DEPARTMENT GOVERNMENT OF SINDH

And

SAVE THE LIVES FOUNDATION (STLF)

For Establishment and Operation of an Orphan Home in District Umerkot.

This Memorandum of Understanding (MoU) is entered into between the Social Welfare Department, Government of Sindh, hereinafter referred to as the "Department", and Save the Lives Foundation (STLF), hereinafter referred to as the "Implementing Organization", collectively referred to as the "Parties." The Parties agree to collaborate in establishing, managing and operating an Orphan Home in District Umerkot to provide care, protection, education, healthcare and psychosocial support to orphaned and highly vulnerable children.

1. Background and Purpose

The Government of Sindh recognizes the need to strengthen support for orphaned and vulnerable children, particularly in underserved areas. Save the lives foundation has proposed an Orphan Home in Umerkot providing residential, educational, healthcare and psychosocial support.

The facility will provide a safe, dignified and child-friendly environment for up to 100 children, initially focusing on children aged 4–14 years, in accordance with applicable Government policies and child protection requirements. This MoU establishes the framework for cooperation and defines the respective responsibilities of the Department and Save the Lives Foundation for the establishment, financing, management, monitoring and continued operation of the Orphan Home.

2. Objectives

The collaboration aims to:

- Establish and operate a safe, child-friendly and accountable residential facility in Umerkot, providing children with appropriate shelter, food, clothing, education, healthcare, psychosocial support and protection from abuse, neglect, exploitation and other forms of harm.
- Support the overall development and wellbeing of resident children through formal education, remedial learning, life skills, age-appropriate activities, appropriate intake and assessment, case management, referral and follow-up systems.

- o Strengthen institutional and community coordination with relevant Government departments, institutions and stakeholders, while developing a sustainable and accountable model of residential care that can support similar initiatives in underserved areas.

3. Role and Responsibilities of the Social Welfare Department, Government of Sindh

The Department shall provide Government-level funding support, oversight, facilitation and coordination, subject to approved procedures and availability of funds.

3.1 Funding Support

The Department shall:

- Provide approved financial support/grant-in-aid for establishment and operation of the Orphan Home in accordance with the approved proposal, budget and Government procedures.
- Release approved funds to Save the Lives Foundation through the agreed funding mechanism and applicable rules.

3.2 Oversight and Monitoring

The Department shall:

- Provide institutional oversight and monitor implementation and service delivery.
- Review periodic progress, financial and performance reports submitted by Save the Lives Foundation.
- Conduct or arrange monitoring visits, inspections or reviews as required.
- Provide guidance on applicable Government requirements and child protection standards.

3.3 Facilitation and Coordination

The Department shall, where required:

- Facilitate coordination with relevant Government departments and public institutions.
- Support linkages with social welfare, child protection, health and education services.
- Facilitate referrals for children requiring specialized services.
- Assist in addressing institutional or inter-departmental issues affecting implementation.

3.4 Policy and Technical Guidance

The Department shall provide relevant policy guidance and participate, where appropriate, in review meetings and joint assessments.

4. Role and Responsibilities of Save the Lives Foundation (STLF)

STLF shall serve as the Implementing and Operating Organization and shall have primary responsibility for the day-to-day management and delivery of services.

4.1 Establishment and Operations

STLF shall be responsible for:

1. Renovating and upgrading the initial rented facility to meet approved safety, hygiene, accessibility and child-friendly standards.
2. Planning and constructing the new Orphan Home building on the donated property provided by STLF, including design, procurement and completion in accordance with the approved project and applicable standards.
3. Managing staffing, procurement, supplies, food, accommodation, utilities, security transportation, maintenance, records and logistics.

4. Maintaining both facilities and project assets in a safe, secure, hygienic and child-friendly condition.

4.2 Child Care and Protection

- Establish appropriate child safeguarding and protection systems.
- Ensure proper screening, intake, assessment, documentation and case management.
- Maintain individual records and care plans.
- Protect children from abuse, neglect, exploitation, discrimination and inappropriate treatment.
- Maintain complaint, reporting, referral and response mechanisms and protect the confidentiality of children's information.

4.3 Education, Health and Psychosocial Support

- Facilitate formal school enrolment and educational support.
- Provide remedial learning, tutoring, life skills and age-appropriate activities.
- Arrange health screening, medical check-ups, nutrition and hygiene support.
- Facilitate referrals to specialized health services where required.
- Provide or facilitate psychosocial support and counselling through qualified personnel.

4.4 Human Resources

STLF shall recruit, deploy, supervise and manage project staff and ensure that staff and volunteers working with children are appropriately qualified, screened and trained in safeguarding, professional conduct, first aid and emergency procedures.

4.5 Financial and Administrative Management

STLF shall:

- Manage the approved project budget and operational expenditures.
- Maintain complete financial, administrative, procurement and asset records.
- Ensure expenditure is consistent with the approved budget, applicable Government requirements and STLF procedures.
- Maintain appropriate internal controls and supporting documentation.
- Facilitate required internal and external audits and provide financial information to the Department.

4.6 Reporting and Accountability

STLF shall:

- Submit periodic narrative, financial and performance reports in the agreed format and timeframe.
- Promptly report serious safeguarding incidents, financial irregularities or major operational issues affecting children or project implementation.
- Maintain appropriate monitoring and documentation systems to track service quality, child wellbeing and operational performance.

5. Governance and Coordination

The Parties shall maintain a coordination mechanism to review progress, address issues and ensure accountability.

STLF shall designate a focal person/project manager for coordination with the Department, while the Department may nominate a focal person for institutional coordination and monitoring



Periodic meetings may review implementation progress, child protection, quality of care, monitoring findings, corrective actions and emerging needs.

6. Financial Management and Audit

Government funds shall be used exclusively for approved project objectives and activities. STLF shall maintain proper accounts, vouchers, payroll, procurement, asset and supporting records and shall facilitate audits, inspections or financial reviews required by the Government or an authorized auditor.

7. Child Protection and Safeguarding

The Parties recognize that the safety, dignity and best interests of children are the highest priority. STLF shall implement appropriate safeguarding, staff conduct, complaint handling, and confidentiality and referral systems in accordance with applicable laws, Government requirements and child protection standards.

The Department may monitor compliance and facilitate referral to competent authorities where necessary.

8. Monitoring, Evaluation and Reporting

Save The Lives Foundation shall maintain a monitoring system covering, as appropriate:

- Children accommodated and their profiles;
- School enrolment, attendance and educational progress;
- Health, nutrition and psychosocial wellbeing;
- Safeguarding incidents and referrals;
- Staff training;
- Community engagement; and
- Financial and operational performance.

The Parties may jointly review performance and agree on corrective measures where required.

9. Duration and Continuity

This MoU shall become effective from the date of signing and remain in force for the financial year 2026–2027. From next year government will approve new grants for this project and Save the Lives Foundation shall continue to manage and operate the Orphan Home.

10. Property and Asset Ownership

Orphan Home Building, equipment, furniture, fixtures and other assets developed, constructed, purchased through the Government grant for this project shall be the property of Save the Lives Foundation

11. Termination

Either party may terminate this MoU with a 90-day written notice, provided that ongoing patient care and diagnostic services are not disrupted.

12. Dispute Resolution

The Parties shall make reasonable efforts to resolve any disagreement through mutual consultation.

13. Signatures

IN WITNESS WHEREOF, the authorized representatives of the Parties have signed this Memorandum of Understanding on the date mentioned below.

For SWD-GoS:

**The Secretary, Government of Sindh
SWD Department.**

Social Welfare Department, 4th Floor Sindh
Secretariat Building # 3 (Old KDA Building)
Karachi.

Phone:

**For Save The Lives Foundation
Chief Executive Officer**

STLF Office Near Bright Future Public
School Afghan Mohalla , District Umerkot

Phone: 0345-3773917

For and on behalf of:

Social Welfare Department, Government
of Sindh

Name: Nooruddin Hingorja

Designation: Deputy Secretary

Signature:



For and on behalf of:

Save The Lives Foundation (STLF)

Name: Kanaya Lal

Designation: CEO, STLF

Signature:



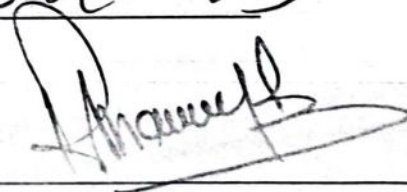

Witnesses:

SWD:

Name: R. A. Bughi

Designation: S.O (Budget) SWD

Signature:



STLF

Name: Alamgir Balal

Designation: Project Manager

Signature:

