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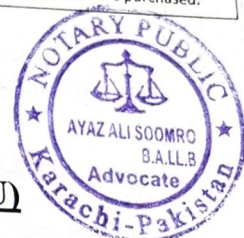
MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

The Social Welfare Department

AND

APWA RAANA LIAQUAT CRAFTSMEN COLONY (RLCC)



This Memorandum of Understanding (MoU) is executed on this 5th day of May, 2026, at Karachi.

1. PARTIES

This MoU is made between:

The Social Welfare Department, acting through its authorized representative, Secretary Social Welfare, Government of Sindh, having its office at Old KDA Building, 4th Floor, Sindh Secretariat Building, Kamal Atta Turk Road, Karachi, Sindh (hereinafter referred to as the "**Government**", which expression shall, where the context so permits, include its successors and assigns);

AND

APWA Raana Liaquat Craftsmen Colony (RLCC), a registered not-for-profit organization engaged in education, health, vocational training, community development, and livelihood promotion, having its registered office at Shah Faisal Colony, Block-1, ST. plot 14,15 & 16 Karachi, Sindh (hereinafter referred to as "**RLCC**", which expression shall, where the context so permits, include its successors and assigns).

Both entities shall hereinafter be collectively referred to as the "Parties" and individually as a "Party".

2. PREAMBLE

WHEREAS, the Government of Sindh intends to support welfare interventions and development interventions and development programs across five thematic areas — Education, Health, Vocational Training, Outreach in Shah Faisal Colony and Livelihoods for the benefit of underserved communities in Shah Faisal Colony and across Sindh.

AND WHEREAS, the Government desires to provide financial assistance (grant-in-aid) to RLCC for specified purposes under agreed terms and conditions;

NOW, THEREFORE, the Parties agree as follows:

3. OBJECTIVE

The objective of this MoU is to define the terms and conditions under which the Government shall provide grant-in-aid to RLCC for operational sustainability and implementation of livelihood-related interventions, including vocational training, skills development, institutional capacity building, and livelihood training shed development.

4. SCOPE OF FUND UTILIZATION

The grant provided under this MoU shall be utilized strictly for the following four (04) approved heads:

- 4.1 Employees Related Expenses (Salaries):** Disbursement of salaries, wages, and admissible benefits to employees engaged in programmatic and administrative functions of RLCC.
- 4.2 Operating Expenses (Livelihood Trainings in Shah Faisal Colony and in parts of Sindh):** Meeting day-to-day operational expenditures specifically related to conducting livelihood training in Shah Faisal Colony and Sindh, including but not limited to training materials, trainers' remuneration, travel, logistics, utilities, resources and team for documentation of research and mapping and training and team for conducting research and mapping and trainings and other program implementation costs.
- 4.3 Assets (ERP Purchase and Outreach Equipment):** Procurement and deployment of an Enterprise Resource Planning (ERP) system for institutional efficiency, along with the purchase of tablets / laptops to support outreach activities, data collection, and field coordination. Any asset procured from grant funds shall be the property of RLCC.
- 4.4 Livelihood Training Shed Development:** Establishment, strengthening, and operationalization of Livelihood Training Shed(s) based on Light Structure to facilitate livelihood training and support income-generating activities, along with the provision of required infrastructure.

5. OBLIGATIONS OF RLCC

RLCC shall:

- Utilize the grant funds strictly in accordance with the four (04) approved heads specified in this MoU.
- Maintain transparency, financial discipline, and proper accounting records; all expenditures shall be duly supported by verifiable documentation.
- Maintain a separate designated bank account for receipt and disbursement of grant funds.
- Submit periodic financial statements and progress reports as prescribed by the Government.
- RLCC shall ensure all procurements are conducted in accordance with its internal procurement policy aligned with applicable Government of Sindh and SPPRA guidelines

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where required, ensuring transparency, competition, and value for money. For all purchases, a minimum of three (03) quotations shall be obtained from eligible vendors, and a comparative analysis shall be carried out on the basis of price, quality, and suitability. The procurement shall be awarded to the vendor offering the most reasonable rates without compromising on quality. All procurement decisions shall be duly documented and maintained for audit purposes

- Shall not sub-contract or delegate its obligations without prior written consent of the Government. The Service Provider shall retain primary control and accountability and may, engage qualified experts or consultants to support service delivery

6. OBLIGATIONS OF THE GOVERNMENT

The Government shall:

- Grant-in-aid shall be released to RLCC on a quarterly basis, in accordance with the approved budget and disbursement schedule.
- Provide necessary administrative support and facilitation, where required.
- Review performance and financial reports submitted by RLCC.
- Constitute and notify the Monitoring Committee for oversight of this MoU.

7. FINANCIAL PROVISIONS

- The total amount of grant-in-aid and its mode of disbursement shall be determined and communicated separately.
- Any unspent balance shall be refunded to the Government of Sindh and shall not be carried forward without explicit written authorization.

8. DURATION

This MoU shall remain valid for a period of **Three (03) years** from the date of execution, i.e., from July 2025 to June 2028, unless extended or terminated earlier by mutual written consent of both Parties, following annual review and satisfactory performance evaluation.

9. TERMINATION

In case of termination, **the Government shall ensure release of any committed but unpaid funds for approved expenditures incurred prior to termination.**

10. AMENDMENTS

No amendment to this MoU shall be valid unless made in writing and duly signed by both Parties, with the approval of the Social Welfare Department.

1. GOVERNING LAW

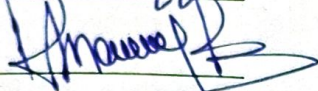
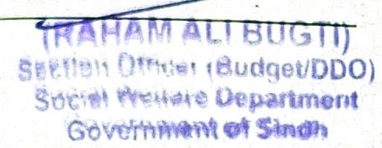
This MoU shall be governed by the laws of the Islamic Republic of Pakistan and applicable rules of the Government of Sindh.

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12. SIGNATURES

IN WITNESS WHEREOF, the Parties hereto have set their hands on the date first written above.

For Representative Social welfare
Department
(First Part)

Name: Raham Ali Bugti
Designation: Section Officer (Budget)
Signature: 
Date: 5/5/26


For APWA Raana Liaquat Craftsmen
Colony (RLCC)
(Second Part)

Name: SELWA HABIB
Designation: Chairperson
Signature: Selwa Habib
Date: 5/5/26

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Witnesses (First Part):

1. 
Name: MUHAMMAD FAROOQ
Designation: ASSISTANT

2. 
Name: HALAR ABBASI
Designation: Clerk

Witnesses (Second Part):

1. 
Name: Anum Khalil
Designation: Director of Prog.

2. 
Name: ALI HAIDER
Designation: Head of Finance

ANNEX-A
DETAIL OF GRANT UTILIZATION – FOUR APPROVED HEADS



S.No	Category of Grant Utilization	Amount (PKR)
1	Employees Related Expenses (Salaries)	19,955,183
2	Operating Expenses (Livelihood Trainings in Shah Faisal Colony and Sindh)	2,500,000
3	Assets (ERP Purchase & Outreach Equipment – 2 Tablets)	3,580,000
4	Livelihood Training Shed Development	24,500,000
	TOTAL	50,535,183

ANNEX-B

KEY PERFORMANCE INDICATORS (KPIs)

The following KPIs shall be used to evaluate the performance of RLCC under this MoU:

1. Number of beneficiaries trained/enrolled in livelihood programs per quarter (Sindh);
2. Utilization of grant funds under each of the four (04) approved heads;
3. Progress of Livelihood Training Shed development.
4. Deployment and operationalization of ERP system and outreach tablets / Laptop;
5. Audit compliance and maintenance of proper financial records;

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ANNEX-C
REPORTING REQUIREMENTS

RLCC shall submit the following reports to the Monitoring Committee:

1. Grant Utilization Report (head-wise);
2. Physical Progress Report against KPIs;
3. Annual Audited Accounts
4. Bank Statement
5. Photographic and documentary evidence of activities conducted;
6. Any other report as required by the Monitoring Committee or Government of Sindh.

APWA Ra'ana Liaquat Colony Welfare Project

ATTESTED
AYAZ ALI SOOMRO
B.A.L.L. ADVOCATE
NOTARY PUBLIC
Karachi-Pakistan